



**HOP SKIP & JUMP FOUNDATION**

**Registered Company Number: 04013026 (England and Wales)  
Registered Charity Number: 1081810**

**FINANCIAL STATEMENTS  
FOR THE YEAR 31 JANUARY 2016**

**HOP SKIP & JUMP FOUNDATION**

**CONTENTS OF THE FINANCIAL STATEMENTS  
YEAR ENDED 31 JANUARY 2016**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 4
<b>Independent Examiner's Report</b>	5
<b>Statement of Financial Activities</b>	6
<b>Balance Sheet</b>	7
<b>Notes to the Accounts</b>	8 to 13
Not part of the financial statements	
<b>Income and Expenditure Account</b>	14

## **HOP SKIP & JUMP FOUNDATION**

### **REPORT OF THE TRUSTEES YEAR ENDED 31 JANUARY 2016**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 January 2016 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015)

#### **CHAIRS REPORT (incorporating Achievements and Performance)**

It is always a time of relief and satisfaction when I am asked to write this report knowing that, once again we have completed a further 12 months in the story of this charity which remains the only flexible and immediate provision for the families we serve day by day

This has been a year of both expansion and consolidation in preparation for year 3 (2016) of the five year plan put into place by a sponsored business consultant when the appointment of an Executive Director is to be made and Clarissa Mitchell is to move to an Ambassadorial Role. Part of this plan is to merge all the charities into one bank account with subsidiary accounts to be put in place for each centre, and to move the account to CAF Bank. Each centre will remain a Company limited by guarantee which is an Ofsted requirement. This was agreed at the last AGM, but has been appallingly delayed by Lloyds Bank so we will now achieve this by the middle of next year. The Care in the High Street project is still evolving, with Samantha Cameron launching the one in Horsham in September. Also the Wigan Centre was opened by Louise Minchin in November. The building is on the side of the Youth Zone in the town and was built and equipped thanks to the marvellous generosity of David Whelan and Martin Ainscough.

Hans and Julia Rausing generously enabled us to considerably extend the space at the Cotswold Centre and to make other refurbishments. This has given the Centre a room for the Teenagers, more dining space and a covered walkway linking both cabins.

Our South West Centre in Bristol has successfully launched their Alternative Education Programme. They work in partnership with Bristol Education who is now referring children to us. This respite provision is also recognised by the Emergency services so that they drop off children at any time of the day. During this financial year we have successfully re-integrated 15 children into mainstream education and prevented them being taken into care, saving the taxpayer well over £2,250,000.

Our Swindon Centre won a Pride of Swindon Award for our work within the Community. Our staff teams are highly trained in many aspects of care ranging from paediatric first aid to de-escalation of crisis behaviour. The breadth of our Respite Care Provision is widening as our spaces are so flexible and very well equipped.

Earlier in the year we promoted one of our supervisors, Hayley Stone, a Great Ormond Street trained nurse with SENCo and NNEB qualifications, to be Care Standards Officer and this is proving very successful. We are developing new programmes with prisoner's families and adoptive families. Bristol's partnership with CCS Adoption group has really taken off and the group visits the centre now on a weekly basis to enable the parents to bond with their children and others to prepare and be assessed for adopting.

We won another intern from the Rank Foundation. Katie Baggeley, having got a degree in Geography, enabled us to be up to date with important statistics that showed the massive need for our provision and the deprivation of so many families caring for dependents with complex disabilities.

Myself and Clarissa Mitchell were nominated by Samantha Cameron as women whom she admires, and this was featured in an article by Glamour Magazine in celebration of International Women's Day!!

As always, we know for certain that nothing can be achieved without the trust and generosity of our donors and supporters to whom everyone involved and served by Hop Skip and Jump, remain eternally grateful.

Reverend Celia Carter MBE. JP,  
Chair

**HOP SKIP & JUMP FOUNDATION**

**REPORT OF THE TRUSTEES (continued)  
YEAR ENDED 31 JANUARY 2016**

**PURPOSES AND ACTIVITIES**

The objects of the Charity are to provide day respite care to children with special needs and to provide support to the parents/carers and their families. The Foundation currently oversees Centres in Cheltenham, Bristol, Swindon, Wigan & West Sussex. It also provides advice and assistance for a centre established in Turkey.

The Trustees are aware of the Public Benefit provisions of the Charities Act 2011 and of the guidance on them published by the Charity Commission. They are satisfied that the objects of the Charity and the activities of the Charity are within the definitions of Charitable Purposes as set down in the Act. The Trustees are not aware of any public detriment caused by the Charity’s objects or activities, and nor are they aware of anyone receiving any private benefit from the Charity’s activities.

**FINANCIAL REVIEW**

The principal funding sources of the Charity have been from donations and gifts. Since the key objective of the Charity is to support the centres in Cheltenham, Bristol, Swindon, Wigan and West Sussex that provide day respite care to children with special needs, reserves have been accumulated to ensure that the centres can operate as going concerns for the foreseeable future.

The Charity has a deficit for the year of £32,554 (2015 deficit of £30,397).

**Reserves policy**

Reserves are the resources the Charity has or can make available to spend, for any or all of the Charity’s purposes, once it has met its commitments and covered its other planned expenditure.

The current level of unrestricted free reserves is £219,930 (2015 £252,484).

**Grant-making policy**

Grants are awarded by the Committee to each of the Centres based on the needs of each Centre. Details of grants payable for the year are shown in note 3 to the financial statements.

**Risk review**

The Trustees acknowledge their responsibility to assess and mitigate the major risks to which the charity is exposed. These are considered to be a lack of funding, health and safety and childcare issues. Procedures are in place to minimise these risks and to keep them under continual review.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>CHARITY NAME</b>	Hop Skip & Jump Foundation
<b>CHARITY NUMBER</b>	1081810
<b>COMPANY NUMBER</b>	04013026
<b>PRINCIPAL ADDRESS and REGISTERED OFFICE</b>	Avening Park Avening Tetbury Gloucestershire GL8 8NE
<b>TRUSTEES</b>	The Reverend Celia Carter MBE (Chair) Clarissa Mitchell (Founder) Dr Assheton Stewart-Carter

## HOP SKIP & JUMP FOUNDATION

### REPORT OF THE TRUSTEES (continued) YEAR ENDED 31 JANUARY 2016

#### REFERENCE AND ADMINISTRATIVE DETAILS (continued)

**INDEPENDENT EXAMINER** T J Watkins FCA  
Randall & Payne LLP  
Chargrove House  
Shurdington Road  
Cheltenham  
Gloucestershire  
GL51 4GA

**SOLICITORS** Charles Russell  
5 Fleet Place  
London  
EC4M 7RD

**BANKERS** Lloyds Bank Plc  
14 Castle Street  
Cirencester  
Gloucestershire  
GL7 1DQ

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### **Governing document**

Hop Skip & Jump Foundation (the Charity) is governed by a Memorandum and Articles of Association dated 19 April 2000. On 4 January 2010 the charity changed its name from Seven Springs Foundation.

Members of the Board, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are shown on page 2.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up.

##### **Recruitment and appointment of new trustees**

New members of the Board can be appointed at any time either to fill a casual vacancy or to add to the Board. Appointment is made by the collective decision of the Trustees of the Hop Skip & Jump Foundation.

##### **Responsibilities of the management committee**

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for the year. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

**HOP SKIP & JUMP FOUNDATION**

**REPORT OF THE TRUSTEES (continued)  
YEAR ENDED 31 JANUARY 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

**Responsibilities of the management committee (continued)**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Related parties**

The Charity oversees five centres in Cheltenham, Bristol, Wigan, Swindon and West Sussex. Each centre is run by a registered charity and a company limited by guarantee –

	Registered numbers	
	Company	Charity
Hop, Skip and Jump (Cotswold)	04215495	1088173
Hop, Skip and Jump (South West)	04013046	1081811
Hop Skip and Jump (Swindon)	07189580	1135620
Hop Skip and Jump (West Sussex)	07189284	1135618
Hop Skip and Jump (Wigan) Ltd	08703651	1154216

The trustees of Hop Skip & Jump Foundation are also trustees of the following charities:

- Mrs C Mitchell
  - Hop, Skip and Jump (Cotswold)
  - Hop, Skip and Jump (South West)
  - Hop Skip and Jump (Swindon)
  - Hop Skip and Jump (West Sussex)
  - Hop Skip and Jump (Wigan) Ltd

- The Rev C Carter
  - Hop, Skip and Jump (Cotswold)
  - Hop, Skip and Jump (South West)
  - Hop Skip and Jump (Swindon)
  - Hop Skip and Jump (West Sussex)
  - Hop Skip and Jump (Wigan) Ltd

Details of all monies transferred between Hop Skip & Jump Foundation and the other charities are shown separately in the financial statements.

**ON BEHALF OF THE BOARD**

.....  
Mrs C Mitchell  
(Trustee)

Date: .....

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF**

**HOP SKIP & JUMP FOUNDATION  
YEAR ENDED 31 JANUARY 2016**

I report on the financial statements of the company for the year ended 31 January 2016 which are set out on pages 6 to 13.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

T J Watkins FCA  
Randall & Payne LLP  
Chartered Accountants  
Chargrove House  
Shurdington Road  
Cheltenham  
Gloucestershire  
GL51 4GA

Date: .....

**HOP SKIP & JUMP FOUNDATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
(Incorporating an Income and Expenditure account)  
YEAR ENDED 31 JANUARY 2016**

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income					
Donations and grants		205,396	36,038	241,434	129,430
Activities for generating funds					
Fundraising		2,106	-	2,106	1,039
Legacy income		-	-	-	9,000
<b>Other incoming resources</b>		<u>7,851</u>	<u>-</u>	<u>7,851</u>	<u>483</u>
<b>Total incoming resources</b>		<u>215,353</u>	<u>36,038</u>	<u>251,391</u>	<u>139,952</u>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating voluntary income</b>	2	49,328	36,038	85,366	74,761
<b>Charitable activities:</b>					
Depreciation		29,695	-	29,695	29,695
Grants payable	3	149,270	-	149,270	63,203
Governance	4	<u>19,614</u>	<u>-</u>	<u>19,614</u>	<u>2,690</u>
<b>Total resources expended</b>		<u>247,907</u>	<u>36,038</u>	<u>283,945</u>	<u>170,349</u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		(32,554)	-	(32,554)	(30,397)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		252,484	5,000	257,484	287,881
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>219,930</u></u>	<u><u>5,000</u></u>	<u><u>224,930</u></u>	<u><u>257,484</u></u>

The deficit for the year for Companies Act purposes is net movement in funds of £32,554 (2015 deficit £30,397).

The notes set out on pages 8 to 13 form part of these financial statements.



**HOP SKIP & JUMP FOUNDATION (REGISTERED NUMBER: 04013026)**

**BALANCE SHEET  
AS AT 31 JANUARY 2016**

	Notes	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	6	238,785	<u>268,694</u>
<b>CURRENT ASSETS</b>			
Debtors	7	-	-
Cash at bank and in hand		<u>-</u>	<u>-</u>
		-	-
<b>CREDITORS</b>			
Amounts falling due within one year	8	<u>13,855</u>	<u>11,210</u>
<b>NET CURRENT LIABILITIES</b>		<u>(13,855)</u>	<u>(11,210)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><u>224,930</u></u>	<u><u>257,484</u></u>
 <b>FUNDS OF THE CHARITY</b>			
Unrestricted funds		(17,641)	(14,782)
Restricted funds	9	5,000	5,000
Designated property funds	10	<u>237,571</u>	<u>267,266</u>
	11	<u><u>224,930</u></u>	<u><u>257,484</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Directors on ..... and were signed on its behalf by:

.....  
Mrs C Mitchell  
(Director)

.....  
Rev C Carter  
(Director)

The notes set out on pages 8 to 13 form part of these financial statements.

## HOP SKIP & JUMP FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JANUARY 2016

#### 1. ACCOUNTING POLICIES

##### **a) Basis of preparing the financial statements**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The charity has taken advantage of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note

##### **b) Going concern**

The current economic climate has meant that raising funds has been a challenge. The Trustees are aware that the future may hold similar difficulties and have implemented a plan to increase revenue and review costs. Based on current expectations the trustees believe that the charity can continue to operate. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

##### **c) Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is recognised in full in the Statement of Financial Activities when receivable. Grants, where entitlement is conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.
- Donated services and facilities are recognised at the value to the Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is recognised when receivable.
- Legacy income is recognised when it is certain that the monies are receivable

No rental income is included from the properties as the objects of the charity are to manage the properties on behalf of each Centre.

##### **d) Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating voluntary income comprise the costs associated with attracting voluntary income and fundraising event costs.
- Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities. Grants payable are included when the award is agreed. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the accountancy fees and costs linked to the strategic management of the Charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. The rent of the local office are apportioned based on management time, all other support costs are considered insignificant and are allocated in full to the cost of generating voluntary income.

## HOP SKIP & JUMP FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JANUARY 2016

#### 1. ACCOUNTING POLICIES (continued)

##### e) Tangible fixed assets

Fixed assets are included at cost, or, where donated, at valuation with a corresponding credit to income. Fixed assets have been depreciated on the following bases:-

Leasehold Property	Bristol	– On cost over period of lease (21 years)
	Cheltenham	– Nil as fully depreciated
Computer equipment		– 15% reducing balance

##### f) Fund Accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and have not been designated for any other purposes.

Designated funds are funds that the trustees have specifically designated the purpose for which they can be applied. Each designated fund represents the net book value of the two properties owned by the charity. Each year a transfer is made from designated funds to unrestricted funds to reflect the depreciation charge.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. The aim and use of each restricted fund is set out in the notes to the financial statements.

	2016 £		2015 £
<b>2 COSTS OF GENERATING VOLUNTARY INCOME</b>			
	Unrestricted	Restricted	
Bank charges	769		1,104
Cleaning	462	-	358
Computer costs	762	-	2,182
Depreciation	214	-	252
Events	1,980	-	2,174
Care in The High Street	7,318	10,329	618
Insurance	8,799	-	9,496
Light & Heat	1,529	-	2,126
Minibus leasing	-	-	1,099
Motor and travelling costs	3,995	-	168
Other expenses	3,610	-	458
Stationery, postage, advertising	984	-	262
Rent & rates	5,702	-	5,520
Repairs & renewals	1,830	-	12
Salaries and social security costs	6,702	25,709	44,393
Subscriptions	475	-	35
Telephone	4,197	-	4,504
	<u>49,328</u>	<u>36,038</u>	<u>74,761</u>

**HOP SKIP & JUMP FOUNDATION**

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 JANUARY 2016**

	2016 £		2015 £
	Unrestricted	Restricted	
<b>3 GRANTS PAYABLE</b>			
Hop Skip and Jump (Swindon)	17,816	-	15,020
Hop, Skip and Jump (Cotswold)	49,407	-	21,510
Hop, Skip and Jump (South West)	40,417	-	26,467
Hop Skip and Jump (West Sussex)	33,309	-	193
Hop Skip and Jump (Wigan) Ltd	8,321	-	13
	<u>149,270</u>	<u>-</u>	<u>63,203</u>

	2016 £	2015 £
<b>4 GOVERNANCE</b>		
Independent Examiner's fees	1,298	1,734
Bookkeeping & payroll fees	17,942	756
Training	374	200
	<u>19,614</u>	<u>2,690</u>

<b>5 STAFF COSTS</b>		
Salaries	32,237	44,035
Social security costs	174	358
	<u>32,411</u>	<u>44,393</u>

No employee received remuneration in excess of £60,000 in either this or the last financial year.

Trustees received no remuneration for their services in either this or the last financial year.

The average number of employees employed by the Charity during the year

	2016	2015
Administration	<u>2</u>	<u>2</u>
	<u>2</u>	<u>2</u>

**HOP SKIP & JUMP FOUNDATION**

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 JANUARY 2016**

**6 FIXED ASSETS**

	Leasehold Property £	Computer Equipment £	Total £
<b>COST</b>			
At 1 February 2015	737,896	2,831	740,727
At 31 January 2016	<u>737,896</u>	<u>2,831</u>	<u>740,727</u>
<b>DEPRECIATION</b>			
At 1 February 2015	470,630	1,403	472,033
Charge for the year	<u>29,695</u>	<u>214</u>	<u>29,909</u>
At 31 January 2016	<u>500,325</u>	<u>1,617</u>	<u>501,942</u>
<b>NET BOOK VALUE</b>			
At 31 January 2016	<u>237,571</u>	<u>1,214</u>	<u>238,785</u>
At 31 January 2015	<u>267,266</u>	<u>1,428</u>	<u>268,694</u>
<b>7 DEBTORS</b>		2016 £	2015 £
Debtors		<u>-</u>	<u>-</u>
<b>8 CREDITORS</b>		2016 £	2015 £
Trade creditors		333	1,266
Bank account		8,290	1,898
Other loan		(385)	6,615
PAYE and NI		4,317	171
Accruals		<u>1,300</u>	<u>1,260</u>
		<u>13,855</u>	<u>11,210</u>

## HOP SKIP & JUMP FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JANUARY 2016

#### 9 RESTRICTED FUNDS

The income funds of the Charity include restricted funds comprising the following unexpended balances of donations and grants held on trusts to be applied for specific purposes:

	Balance at 31 January 2015 £	Income £	Expenditure / Transfer £	Balance at 31 January 2016 £
Cotswold Kitchen	-	-	-	-
Bath Centre	5,000	-	-	5,000
Care in the High Street	-	10,329	(10,329)	-
Time to Shine scheme salary	-	25,709	(25,709)	-
	<u>5,000</u>	<u>36,038</u>	<u>(36,038)</u>	<u>5,000</u>

#### 10 DESIGNATED FUNDS

The designated funds of the Charity represent the net book value of the properties owned by the charity as follows:

	Balance at 31 January 2015 £	Depreciation £	Balance at 31 January 2016 £
Hop, Skip and Jump (South West)	267,265	(29,695)	237,570
Hop, Skip and Jump (Cotswold)	1	-	1
	<u>267,266</u>	<u>(29,695)</u>	<u>237,571</u>

#### 11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 January 2016 are represented by:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Fixed Assets	1,214	237,571	-	238,785
Current Assets	(5,000)	-	5,000	-
Current Liabilities	<u>(13,855)</u>	<u>-</u>	<u>-</u>	<u>(13,855)</u>
	<u>(17,641)</u>	<u>237,571</u>	<u>5,000</u>	<u>224,930</u>

## HOP SKIP & JUMP FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JANUARY 2016

#### 12 RELATED PARTY TRANSACTIONS

The trustees of Hop, Skip & Jump Foundation are also trustees of the following charities:

The Rev C Carter

Hop, Skip and Jump (Cotswold)  
Hop, Skip and Jump (South West)  
Hop Skip and Jump (Swindon)  
Hop Skip and Jump (West Sussex)  
Hop Skip and Jump (Wigan) Ltd

Mrs C Mitchell

Hop, Skip and Jump (Cotswold)  
Hop, Skip and Jump (South West)  
Hop Skip and Jump (Swindon)  
Hop Skip and Jump (West Sussex)  
Hop Skip and Jump (Wigan) Ltd

Mrs C Mitchell made a loan to the charity during the 2015 year to cover shortfalls in payroll costs. As at 31 January 2016 the amount owed to Mrs Mitchell had been fully repaid (2015: £7,400).

Hop Skip & Jump Foundation manages the two properties that are used by Hop, Skip and Jump (Cotswold), and Hop, Skip and Jump (South West). It also provides financial assistance to Hop, Skip and Jump (Cotswold), Hop, Skip and Jump (South West), Hop Skip and Jump (Swindon), Hop Skip and Jump (West Sussex) and Hop Skip and Jump (Wigan) Ltd

	2016 £	2015 £
Grants paid by the charity to:		
Hop, Skip and Jump (Cotswold) Grant	49,407	21,510
Hop Skip and Jump (Swindon) Grant	17,816	15,020
Hop, Skip and Jump (South West) Grant	40,417	26,467
Hop Skip and Jump (West Suusex) Grant	33,309	193
Hop Skip and Jump (Wigan) Ltd Grant	8,321	13
	<u>149,270</u>	<u>63,203</u>
Grants received from		
Hop, Skip and Jump (Cotswold) Grant	40,495	5,016
Hop Skip and Jump (Swindon) Grant	28,780	2,877
Hop, Skip and Jump (South West) Grant	13,230	1,700
Hop Skip and Jump (West Suusex) Grant	9,155	-
Hop Skip and Jump (Wigan) Ltd - Grant Grant	11,686	-
	<u>103,346</u>	<u>9,593</u>

## HOP SKIP & JUMP FOUNDATION

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 JANUARY 2016

	2016 £	2015 £
<b>Income</b>		
Donations and grants	243,540	130,469
Legacy income	-	9,000
Other income	<u>7,851</u>	<u>483</u>
	<u>251,391</u>	<u>139,952</u>
<b>Expenditure</b>		
Accountancy	1,298	1,734
Bank charges	769	1,104
Cleaning	462	358
Computer costs	761	2,181
Depreciation – equipment	214	252
Depreciation – leasehold property	29,695	29,695
Employers NI	174	358
Fundraising	5,405	2,792
Grants payable	163,492	63,203
Insurance	8,799	9,496
Legal & professional fees	17,942	756
Minibus leasing	-	1,100
Motor and travelling expenses	3,996	169
Stationery, postage, advertising	984	262
Rent & rates	5,702	5,520
Repairs & renewals	1,830	12
Salaries	32,236	44,034
Subscriptions	475	35
Sundry expenses	3,610	458
Light & heat	1,529	2,126
Telephone	4,198	4,504
Training	<u>374</u>	<u>200</u>
	<u>283,945</u>	<u>170,349</u>
<b>Deficit for the year</b>	<u>(32,554)</u>	<u>(30,397)</u>

This page does not form part of the financial statements